

# CDS ONLINE TRAINING

## Table of Contents

|  |   |
|--|---|
| CDS Online Training .....                        | 1 |
| Recommendations .....                            | 1 |
| Methodology .....                                | 1 |
| STEP 1: Container Deposit System’s website ..... | 2 |
| STEP 2: Head to the Training section .....       | 2 |
| STEP 3: Register to start .....                  | 3 |
| STEP 4: Welcome Email .....                      | 3 |
| STEP 5: Training Dashboard .....                 | 4 |
| STEP 6: Complete Course .....                    | 5 |
| Tip! RETURN TO DASHBOARD .....                   | 6 |
| STEP 8: CERTIFICATE .....                        | 7 |
| SIGN OUT AND SIGN IN .....                       | 8 |

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This document provides instructions to access and complete the renovated CDS online training program. The program is designed to teach Operators and Managers how to use and maintain CDS technology effectively.

### Recommendations

All personnel operating CDS terminals should complete this training to ensure optimal terminal performance and minimise downtime or malfunctions. Additionally, Operators will be equipped to guide customers in using the terminals.

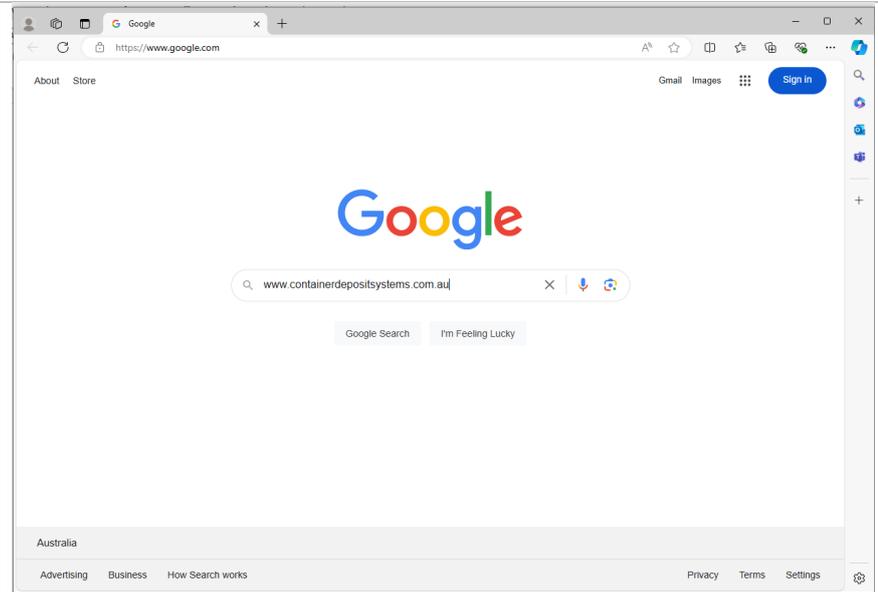
### Methodology

The training is entirely online and includes a combination of short videos and multiple-choice quizzes. Upon registration, learners are automatically enrolled in the training relevant to the technology used at their specific depot. Once the training has been satisfactorily completed, learners will receive a digital certificate.

## STEP 1: Container Deposit System's website

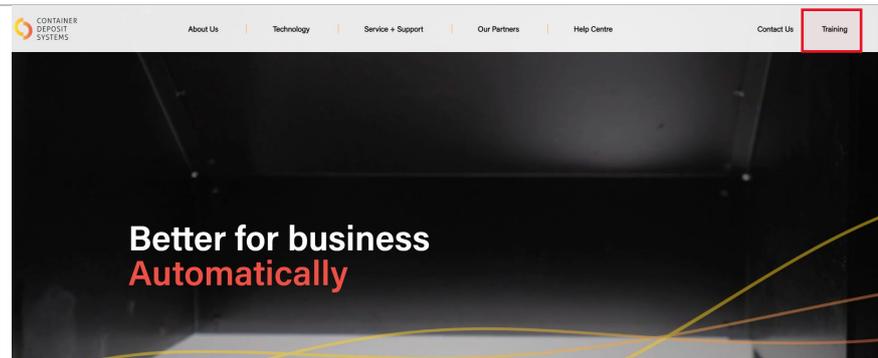
Use your PC, tablet or mobile device to access the CDS website.

*Note: For the best experience, we recommend using a desktop PC or laptop when possible.*



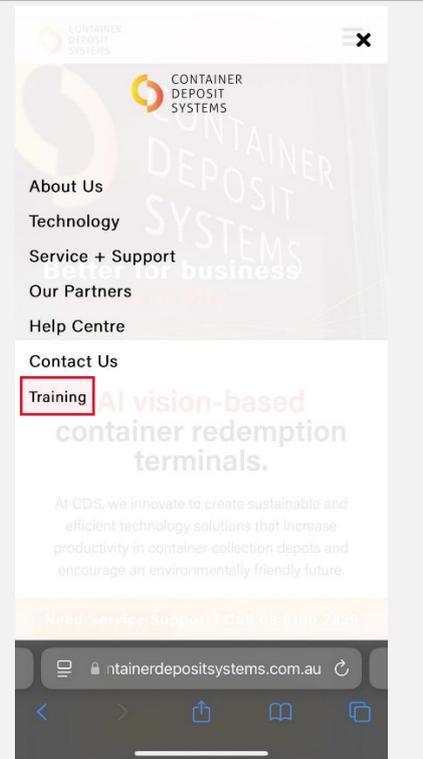
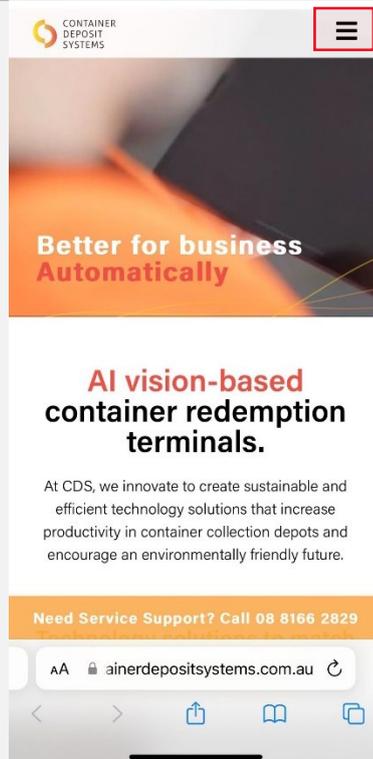
## STEP 2: Head to the Training section

If you are using a PC or Laptop, look for **"TRAINING"** and click on it.



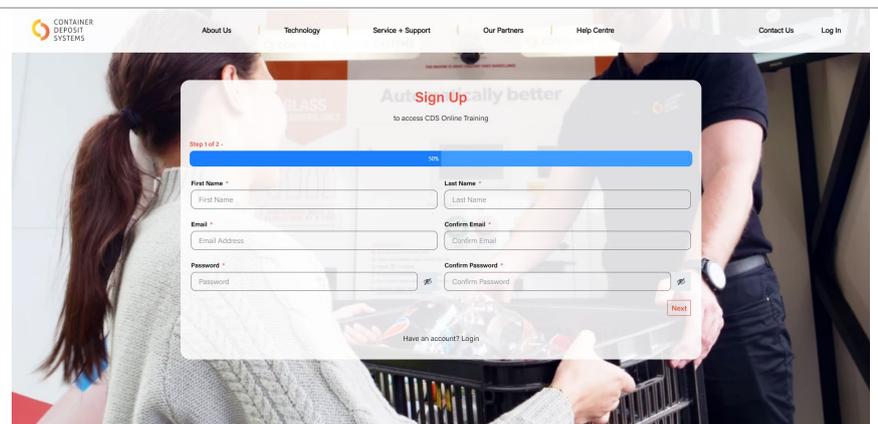
If you are accessing from a Tablet or Mobile device, look for the

menu icon  and click on it. Then head to **“TRAINING”** to access the Online Training portal.



### STEP 3: Register to start

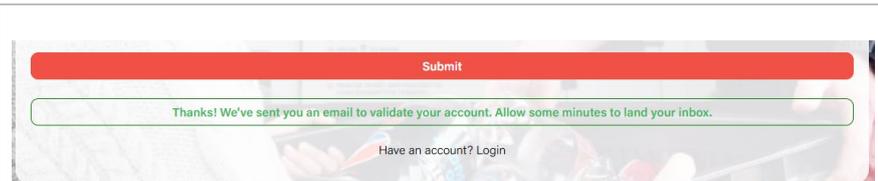
Complete the registration form to create your training account. You will be able to close and come back at any time.

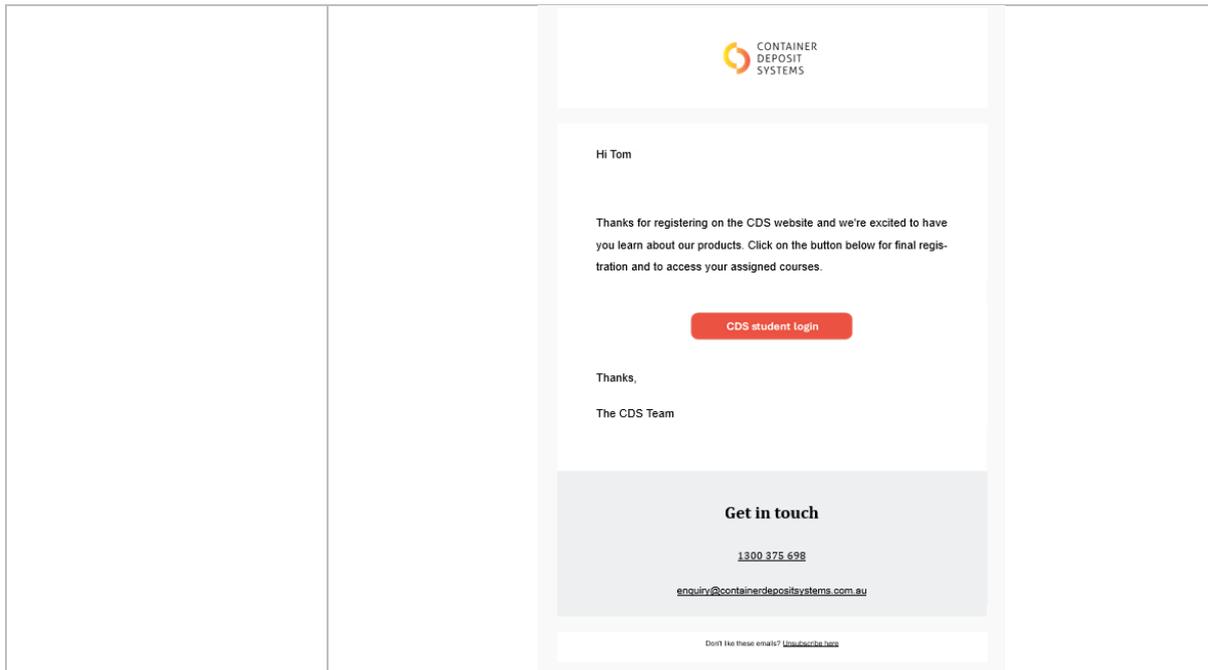


**NOTE:** You will need to enter the Depot Address. Make sure you know it beforehand.

### STEP 4: Welcome Email

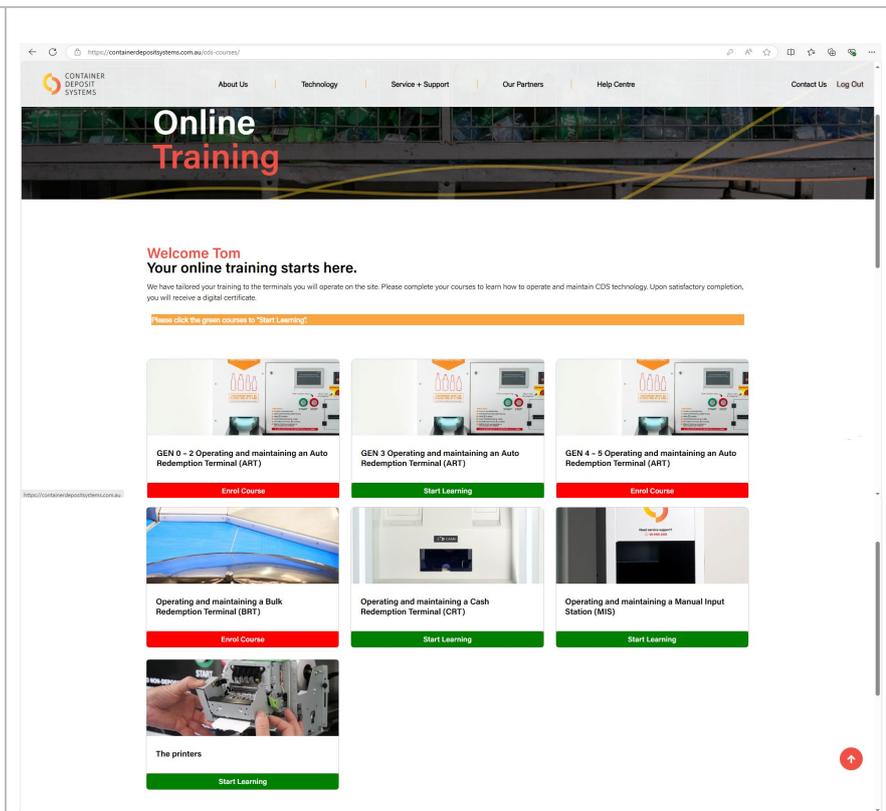
You will receive a Welcome Email to the address used on Sign Up. Check your emails to activate the account and start learning.





## STEP 5: Training Dashboard

Once you log in, all relevant courses will be displayed. Click on **START LEARNING** to start your first training.

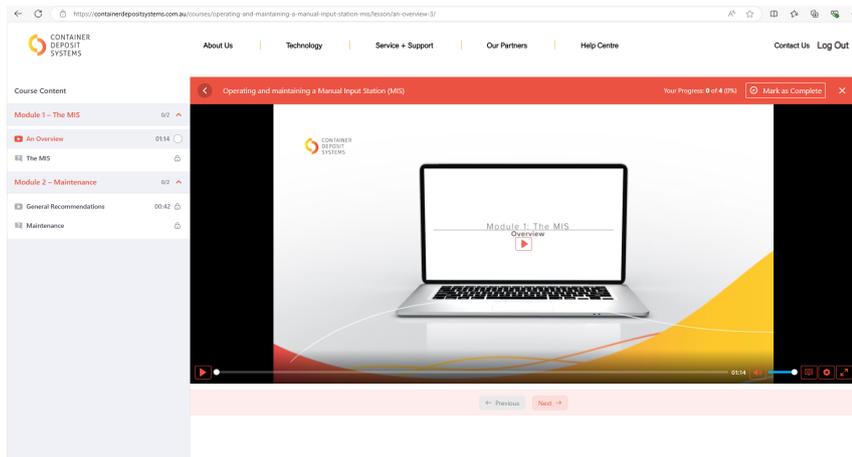


 *If more than one course is displayed in your dashboard, you must complete them all.*

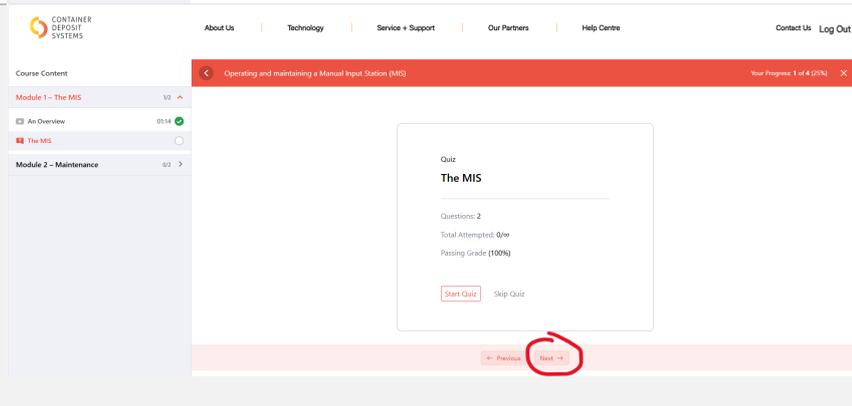
## STEP 6: Complete Course

It's now time to watch all the videos and answer the quizzes.

Press **NEXT** once you finished watching a video to advance to the next section.



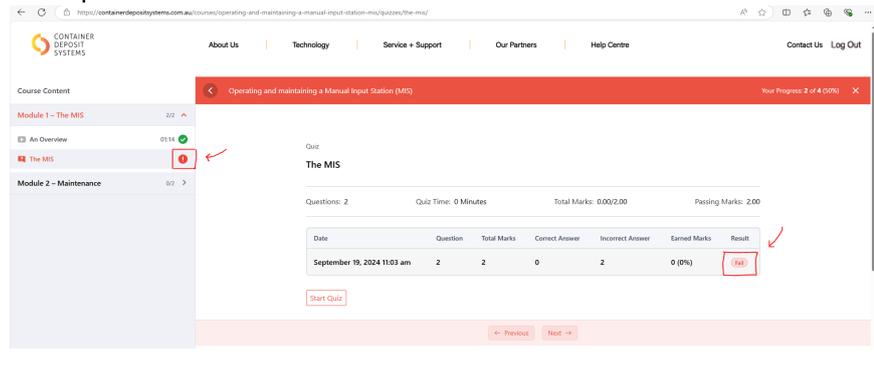
Complete a quiz to proceed to the next Module.



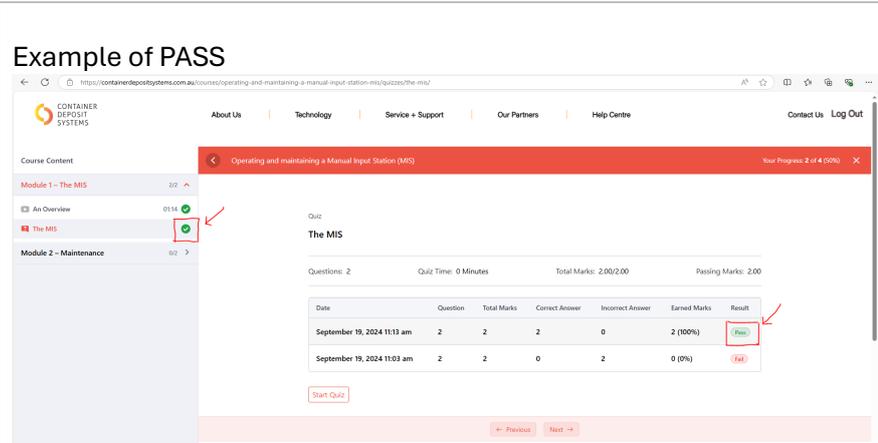
 *You will need all correct answers (PASS) to proceed with your course.*

If the mark is **FAIL**, press “**START QUIZ**” to answer again until **PASS**. You have unlimited attempts and there’s no time limit to answer.

### Example of FAIL



**Example of PASS**



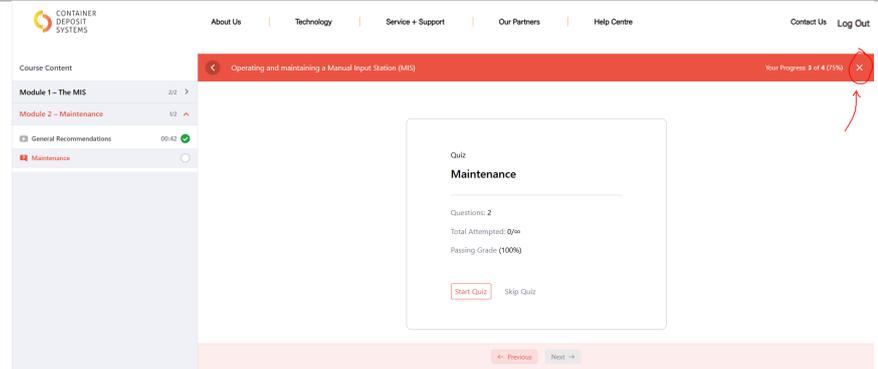
The screenshot shows a web browser displaying a course page for 'Operating and maintaining a Manual Input Station (MIS)'. The course content sidebar on the left shows 'Module 1 - The MIS' with a green checkmark and a red box around it. The main content area shows a quiz titled 'The MIS' with a 'Pass' result highlighted in a red box. A table below the quiz shows the results for two attempts on September 19, 2024.

| Date                        | Question | Total Marks | Correct Answer | Incorrect Answer | Earned Marks | Result |
|-----------------------------|----------|-------------|----------------|------------------|--------------|--------|
| September 19, 2024 11:13 am | 2        | 2           | 2              | 0                | 2 (100%)     | Pass   |
| September 19, 2024 11:03 am | 2        | 2           | 0              | 2                | 0 (0%)       | Fail   |

## Tip! RETURN TO DASHBOARD

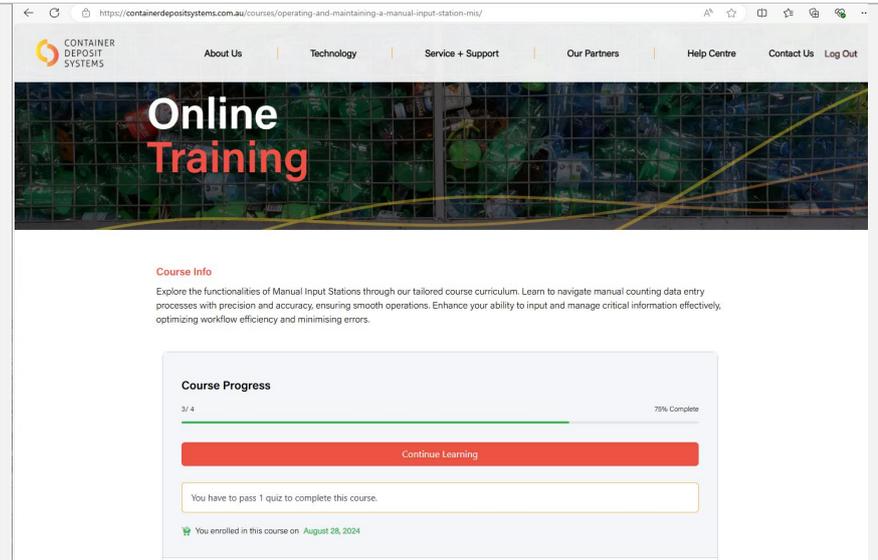
You don't need to complete the whole course in one sitting.

You can click the  symbol at any time to return to the Course Info page (make sure you marked a video as "Complete").



The screenshot shows a web browser displaying a course page for 'Operating and maintaining a Manual Input Station (MIS)'. The course content sidebar on the left shows 'Module 2 - Maintenance' with a green checkmark. The main content area shows a quiz titled 'Maintenance' with a 'Start Quiz' button. A red box highlights a close button (an 'X' icon) in the top right corner of the quiz interface.

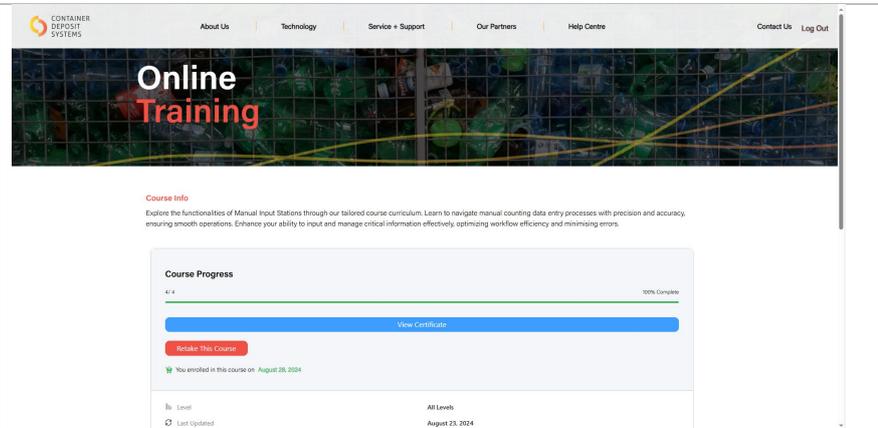
All your progress is automatically saved for the next time you Sign In to your account.



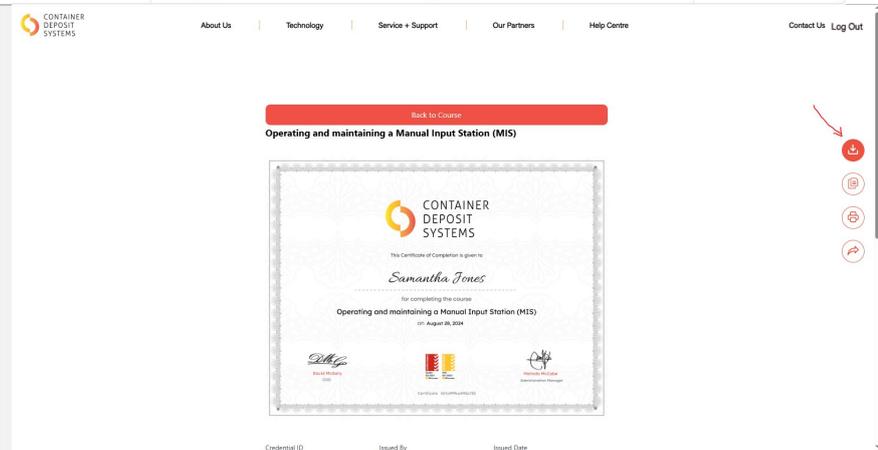
The screenshot shows a web browser displaying a course dashboard for 'Operating and maintaining a Manual Input Station (MIS)'. The dashboard features a 'Course Info' section with a description of the course. Below this is a 'Course Progress' section showing '3/4' completed and '75% Complete'. A red 'Continue Learning' button is prominently displayed. A message box states 'You have to pass 1 quiz to complete this course.' and a note indicates 'You enrolled in this course on August 28, 2024'.

## STEP 8: CERTIFICATE

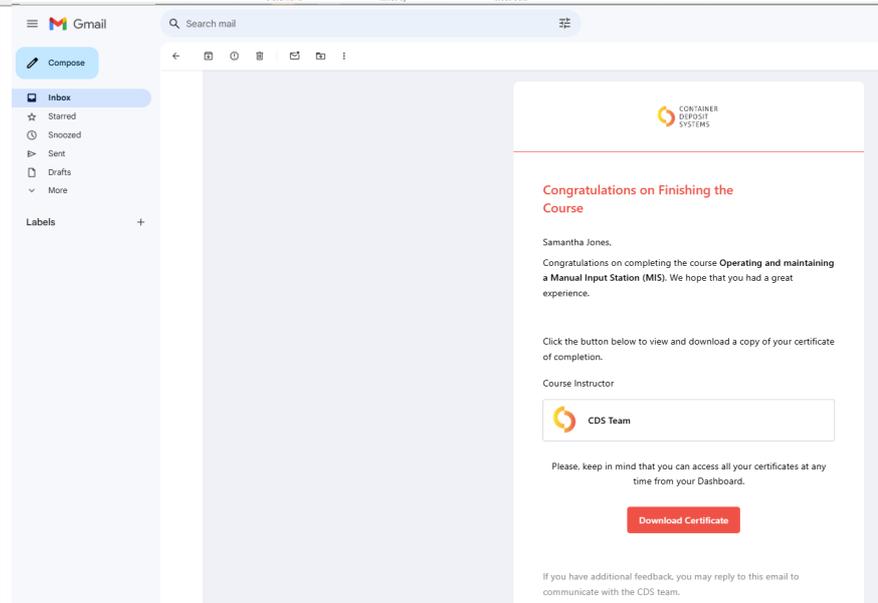
Once a course is completed you can Download a copy of your Certificate online by clicking **VIEW CERTIFICATE**.



To save it on your computer or mobile device, click the  icon and select a format (PDF or JPG).



You will also receive an email with a link to download at any time. All certificates will be available in your account every time you Sign In.



## SIGN IN AND SIGN OUT

|                 |   |
|-----------------|---|
| <b>Sign In</b>  | Click on <b>TRAINING</b> and log in with your email and password. |
| <b>Sign Out</b> | Click on <b>LOG OUT</b> on the top right of the screen.           |



If you have questions or issues trying to complete an Online Training,  
please get in touch with us at

[enquiry@containerdepositsystems.com.au](mailto:enquiry@containerdepositsystems.com.au) or [CLICK HERE](#)